

K.L.E. SOCIETY'S
LINGARAJ COLLEGE, BELAGAVI
(Autonomous)
Affiliated to Rani Channamma University, Belagavi

Admission Policy and Procedure

Introduction

Student Admission Policy and Procedure is for the application and admission of students into different programmes of the college. The college is situated at the heart of the city making it accessible to the local as well as outstation students.

The college caters to the needs of the students belonging to economically weaker sections of the society by providing Government scholarships, scholarships from the alumni fund and other agencies. The college also looks into the academic interest of the visually impaired students by providing necessary equipment. Outstanding achievers in sports are encouraged to take admission by providing fee concession, coaching by experts; they are motivated to participate at the national and international level sports.

Admission Policy

1. The College shall be open to all persons irrespective of gender, caste, creed, religion, race or class.
2. The College shall maintain high standard of teaching and provide admission to the eligible candidates in a fair and transparent manner.
3. The transparency in admission shall be ensured with strict adherence to the Parent University guidelines and Central/State Government norms and Reservation Policy.
4. The College will adhere to the criteria of reservation in admission as per the policy of the State Government.
5. Admission in the College shall be open to Indian citizens, Non-Resident Indians and persons of Indian origin. However, the College shall also admit foreign students as per the norms of the Government of India, State Government and affiliating University.
6. All the admissions for UG Programme and PG Programme are valid only for one year, thereafter subject to renewal.

7. The college shall ensure publicity of the Admission Process by using suitable media of publicity at the time of Admission.
8. The admission and enrolment in various programs of the College shall be facilitated by Admission Committee constituted by the Principal of the College/ Management.

Admission Rules and Regulations

a) Eligibility for admission:

- i. A candidate who has passed the two year Pre-University course (10+2) of the Pre University Board in the state of Karnataka or H.S.Sc. / CBSE / ICSE or any other course considered as equivalent thereto by the university shall be eligible for admission to B. A. Programme.
- ii. A candidate who has passed the two year Pre-University course (10+2) of the Pre University Board in the state of Karnataka or H.S.Sc. / CBSE / ICSE or 3-year Diploma Course with any subject or 2-year JOC / ITI of any subject or any other course considered as equivalent thereto by the university shall be eligible for admission to B.Com Programme. However, candidates who have passed Diploma in Commercial or Secretarial Practice conducted by Board of Technical Examination, Karnataka may also be held eligible for admission directly to II Year (III Sem) B.Com Programme.
- iii. A candidate who has passed the two year Pre-University course (10+2) of the Pre University Board in the state of Karnataka or H.S.Sc. / CBSE / ICSE or 3-year Diploma Course with any subject or 2-year JOC / ITI of any subject or any other course considered as equivalent thereto by the university shall be eligible for admission to BBA Programme.
- iv. A candidate who has secured minimum of 55% (45% in case of SC/ST/Cat-I) in the three year BA programme with English as one of the courses among combination opted during the said programme, shall be eligible for admission to MA English Programme.
- v. A candidate who has secured minimum of 55% (45% in case of SC/ST/Cat-I) in the three year BA programme with Economics as one of the courses among combination opted during the said programme, shall be eligible for admission to MA Economics Programme.

- vi. A candidate who has secured minimum of 55% (45% in case of SC/ST/Cat-I) in the three year B.Com./BBA Programme, shall be eligible for admission to M.Com Programme.

Note: Students from other than Karnataka State Board seeking admission to UG/PG Programme should submit Eligibility Certificate from Rani Channamma University, Belagavi (Original & two attested photo copies) along with the application form.

b) Duration of the Programme:

The duration of the UG Programmes shall be three academic years consisting of two semesters in each academic year and each semester shall have a minimum of 16 weeks of instructional work. However, the candidate shall complete his / her degree within six years from the date of admission to the first semester of the UG Programme.

The duration of the PG Programmes shall be two academic years consisting of two semesters in each academic year and each semester shall have a minimum of 16 weeks of instructional work. However, the candidate shall complete his / her degree within four years from the date of admission to the first semester of the PG programme.

c) Medium of Instruction:

The medium of instruction shall be in English. However a student can write the examination either in English or in Kannada for BA/ B.Com/ MA (Eco)/ M.Com Programmes.

d) Attendance:

A student shall be required to attend lectures, seminars, practical, etc. not less than 75% of the total number of classes actually held in each semester to be eligible for appearing the examination.

If the student represents the College/ University/ Karnataka State/ Nation in Sports/ NCC/ NSS/ Cultural or any other officially sponsored activities, he/she shall be permitted to claim attendance for actual number of days participated, subject to a maximum of 25% of the working days in a semester based on the recommendation of the Attendance Committee consisting of all the Heads of Department and supporting service officers.

e) Transfer of admission:

Transfer of admission is permissible from one college to another college within the jurisdiction of the University and also from one University to another University within the state.

Transfer to a different college is permitted only at the beginning of the academic year. A Candidate seeking transfer to a different college should have completed all the courses of the previous year/s.

Admission Procedure

The college follows calendar of events for admission of Rani Channamma University.

1. Every year admission notification is given in leading Newspapers/ College Website / Social Networking Sites calling for admissions.
2. The applications are made available to UG Programmes immediately after the Class XII Examination Results by the Karnataka Board.
The applications are made available to PG Programmes immediately after the announcement of the UG Final year Examination Results by the affiliating University.
3. The Eligible Candidate has to apply for the admission in the prescribed form.
4. The Admission Committee counsels the candidates by providing information about the Programmes and guidance to apply for the Programme.
5. The candidate should submit the following attested documents along with the application form.
 - a. Class XII Statement of Marks/Degree Marks Card.
 - b. SSLC Marks Card
 - c. Income and Caste Certificate (wherever applicable)
 - d. Migration Certificate (wherever applicable)
 - e. Eligibility Certificate (wherever applicable)
 - f. Aadhar Card.
 - g. Two Passport size Photos
6. The Admission Committee scrutinizes the application of the candidates as per the eligibility criteria for admission.
7. Admission shall be made by adhering to the Reservation Policy of the Government of Karnataka and existing rules of admission of Rani Channamma University, Belagavi.

Category	Reservation Proportion
General Merit	50%
Scheduled Caste	15%
Scheduled Tribe	3%
Category 1	4%
Category 2A	15%
Category 2B	4%
Category 3A	4%
Category 3B	5%

However, Management reserves 20% of the total seats sanctioned for admission under the Management Quota as per the *Rule 12(B) of UGC*.

8. The merit list of the applications is prepared by the Admission Committee by adhering to the regulation of Karnataka State Government No. *KED:209:ES: Admission:2002-03*, if the number of application received for admission is more than the sanction seats in the college.
9. The candidate need to pay the specified fees for the Programme in the office and obtain due receipt for the same.
10. The Fee Structure will be displayed on the College Notice Board/College website at the time of admission.

Note:

Candidates other than those who have studied under PUC Board of Karnataka/ affiliating University should produce original migration and eligibility certificate at the time of admission. Candidate who is physically disabled with disability percentage between 40 and 75 and claiming reservation under this category should produce attested copy of physically handicapped Certificate.